



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon
(042) 540-6519

NOTICE TO PROCEED

MEDIALABS GENERAL MERCHANDISE
Lucban, Quezon

Sir/Madam,

The attached **Purchase Order No. 2023-07-0270** are already approved so **NOTICE** is given to **MEDIALABS GENERAL MERCHANDISE** for the purchase **Office Supplies and Instructional Materials requested by D. Dejelo – CAM with PR No. 2023-06-1414**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

A handwritten signature in blue ink, appearing to read "Doracie B. Zoleta-Nantes".

DORACIE B. ZOLETA-NANTES, PhD.
University President

I acknowledge receipt of this Notice on: JUL 31 2023

Name of the Representative of the of the Bidder: **MEDIALABS GENERAL MERCHANDISE**

Authorized Signature: WILSON WUMBRETE